

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC OCTOBER 2025 EXAM BATCH - 105

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	By using _____ option is on the Start Button, we can open any Program.	Documents	Find	Shutdown	All Programs	D
2	To Establish Internet Connection by using telephone lines a device is used.	Router	Bridge	Modem	None of these	C
3	Audio file can be played in _____ program.	media player	paint	corel	ms-word	A
4	_____ Is permanent memory	Ram	Rom	Cache	None of these	B
5	In Ecommerce payment is done through _____ cards.	Credit/debit	by cash	by person	cashless card	A
6	Envelop can create and print by using _____ tab	File	Mailing	Insert	Home	B
7	In mailing Tab, _____ option can be used to create new list of contacts	Address	New list	Letter	List	B
8	The Spelling mistakes are underline by curly lines.	Red	Yellow	Blue	Black	A
9	_____ of the following helps to reduce spelling error in the document?	Auto Format	Auto Correct	Smart Tags	Auto Text	B
10	Different types of Underlines are available in Group of Home Tab.	Save as	Print	Mail Merge	Font	D
11	Press Shift+TAB key combine _____	Move Cell Pointer Left	Move Cell Pointer Up	Move Cell Pointer Right	Move Cell Pointer Down	A
12	A dark colored strip showing the title at the top of MS- Excel window is called as _____	Status Bar	Title Bar	Scroll Bar	None of these	B
13	In MS-Excel, to perform arithmetic operations _____ can be used.	Formula	Font	Formats	Filter	A

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14	_____ Functions converts the number into nearest integer.	=Int()	=If()	=Max()	=Round()	A
15	In MS-Excel, through _____ tab we can change the design of chart.	Format	Design	Insert	View	B
16	To begin slide show From beginning, From beginning Command is used in the slide show tab.	TRUE	FALSE			A
17	Header and Footer options are available in _____ tab	Window	insert	Slide Show	Format	B
18	To insert chart on slide use chart command given in _____ tab.	Home	Insert	View	Animation	B
19	In PageMaker polygon tool is used to create _____	double line	Straight Line	Rectangle	Polygon	D
20	In PowerPoint, header and footer to slide can be added by using _____ option	Insert-number	Insert-illustrations	Insert-text	None of these	C
21	Windows 7 limits a single path of filename to _____ characters.	10	100	1024	256	D
22	To show Educational site _____ domain code is used.	.com	.edu	.gov	.net	B
23	What type of software is web browser?	Operating System	System Software	Application Software	Operating Software	C
24	We can visit another webpage by using _____	Word Processor	Hyperlinks	Image Editor	Presentation graphic	B
25	The speed of reading and writing on _____ disk is high.	CD	DVD	Hard disk	Pendrive	C